



THE BUCKINGHAM SCHOOL

A SPECIALIST SPORTS COLLEGE

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Headteacher: Angela Wells

Dear Parent/Carer,

20 January 2017

Improving School Communications with ParentMail

Communicating with parents is an important part of what we do, making sure you get the correct information about activities, events and things that really matter is something we care about. Traditionally we have used printed letters but delivery of these can be unreliable; they are also expensive, take time to produce and are not environmentally friendly. We will now be using ParentMail, a service used by over 6,000 schools, nurseries and children's clubs to communicate to parents. ParentMail will be beneficial to you because:

- Messages will get to you reliably and on time
- We can send messages directly to mums, dads and other carers at the same time
- You will be able to read and respond to school messages at work, home or on the go
- Emergency or important information can be sent by text message
- iPhone and Android Apps available (free to download) – all messages will be in one place
- You will be able to use features such as ParentMail's online booking system for Parents Evenings
- At a later date we will be using +Pay on ParentMail which allows you to pay for school items

* To download the App for free from either the [Apple APP store](#) or the [Google Play Store](#) simply search Buckingham School ParentMail. Please note, you will need to be registered on ParentMail in order to access the App.

Over the next few days you will be sent either an email or text message from ParentMail, when you receive this please just follow the instructions below. If you have both a mobile number and an email address registered on your account, you will receive a registration invitation by text **and** email. You can decide which way you register – but you will only need to register once.

Mobile registration:

Please click on the link from the text message and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Email registration:

Please click on the link from the email and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation. If you have not received any contact from ParentMail within seven days, please contact the school to update your contact information, as this may be out of date.

Yours faithfully

Miss Angela Wells

Headteacher

