

# **CURRICULUM LEADER MATHEMATICS**



## **JOB DESCRIPTION & PERSON SPECIFICATION**

To be accountable for and provide professional leadership and management for the Maths Department in order to secure high quality teaching and learning, effective use of resources and monitoring and tracking information to improve standards/achievements for all students.

**Responsible to: Deputy Headteacher**

**Line Management Responsibilities:**

- Teachers of Maths
- Assistant Curriculum Leader and Lead Practitioner

**Accountability for leading, managing and developing a curriculum area**

Working with other relevant teachers in Maths:

- Identify relevant school improvement issues
- Define and agree appropriate improvement targets
- Co-ordinate CPD needs and opportunities
- Evaluate the impact of all improvement activities on the quality of teaching and learning
- Provide the Deputy Headteacher with relevant curriculum information
- Use financial and resource management innovatively and effectively.

**Impact on educational progress beyond assigned students**

Working with other relevant teachers in the curriculum area:

- Lead evaluation strategies to contribute to overall school self-evaluation
- Monitor standards of students behaviour and application
- Ensure that relevant attainment /achievement targets, that have been agreed and discussed with the Deputy Headteacher, are met
- Monitor and evaluate student performance across Mathematics
- Plan and implement intervention strategies to improve student achievement
- Evaluate and report on the effectiveness of intervention strategies
- Develop, support and monitor good practice within the classroom
- Support teachers in planning appropriate strategies to achieve student progress target levels
- Ensure that agreed student progress target levels within the subject are achieved or exceeded
- Encourage students' motivation and enthusiasm within Maths and develop positive responses to challenge and high expectations
- Monitor the objectives and targets for all groups of students and promote the importance of raising their achievement.

**Leading, developing and enhancing the teaching of others**

Working with other relevant teachers in the curriculum:

- Maintain personal expertise in your subject and management and share this with other teachers
- Act as a role model of good classroom practice for other teachers, modelling effective strategies with them
- Monitor and evaluate standards of teaching, identifying areas for improvement
- Plan and implement strategies to improve teaching where needs are identified
- Induct, support and monitor new subject staff within your specialism and subject leaders within the curriculum
- Act as a performance management team leader for identified teachers
- Ensure that performance management arrangements are effectively discharged by other subject leaders within the curriculum area
- Identify staff development needs and co-ordinate these with Deputy Headteacher
- Plan the deployment of staff expertise to achieve school improvement objectives.

**Signed:** \_\_\_\_\_  
(Curriculum Leader)

**Date:** \_\_\_\_\_

**Signed;** \_\_\_\_\_  
(Headteacher)

**Date:** \_\_\_\_\_