



11 October 2022

Dear Parents/Carers,

Free School Meal Entitlement

We understand that we are currently living in both uncertain and challenging times, most notably, many families are facing changes in their financial circumstances.

All academies, free schools and maintained schools in Buckinghamshire have a duty to provide free school meals to eligible children that attend school full time. If you believe that you meet the following criteria, please complete the attached application form and return it to the school office:

CHILDREN WHOSE PARENTS/CARERS RECEIVE ONE OF THE FOLLOWING BENEFITS ARE ENTITLED TO FREE SCHOOL MEALS AND WILL GENERATE PUPIL PREMIUM FOR THEIR SCHOOL:

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| ✓ Income Support (IS) | ✓ Support under Part VI of the Immigration and Asylum Act 1999 |
| ✓ Income-based (not contribution-based) Job Seeker's Allowance (IBJSA) | ✓ Universal Credit with an annual net earned income of no more than £7,400 |
| ✓ The guaranteed element of the State Pension Credit. | ✓ Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190 |
| ✓ Income-related employment and support allowance | ✓ Where they are entitled to Child Tax Credit and also Working Tax Credit during the four-week period immediately after their employment ceases, or after they start to work less than 16 hours per week, their children are entitled to free school meals. |
- Children who receive IS or IBJSA in their own right are also entitled to receive free school meals.*

The school may request copies of your benefits paperwork to help us assess your eligibility, however, you do not usually need to provide any financial information. Once your eligibility has been confirmed we will inform you, and ensure that your child is in receipt of their free school meals immediately.

If you have any queries in relation to free school meals entitlement please don't hesitate to contact myself at the school, on 01280 812206, or email office@buckinghamschool.org.

Yours faithfully,

Mr Richard Peel

Deputy Headteacher