

ParentMail Message dated 11 September 2023

Message for Year 8-13:

Dear Parent/Carer

Please be reminded that the main Reception should be used only when you have a pre-arranged meeting with a member of staff. For all other student related queries, the Student Reception should be used. This includes dropping off items for students, raising concerns about students, bringing in students who arrive after the start of the school day and collecting students that need to leave early.

To get to the Student Reception, you should pass the entrance to the main Reception and follow the path up the side of the School building. After passing the green gates on your left, you will see a ramp with a sign that says Student Reception. Please ring the intercom next to the door to request access into the reception area.

Kind regards
The Buckingham School