



4th October 2023

Dear Parent / Carer,

I am writing to you to invite Students from Year 11 who are enrolled in BTEC Construction to complete their Component 3 resit this term. The students have worked hard over the summer period and handed in some excellent coursework examples and should be proud of their hard work. We have spoken to these students and will be running an afterschool controlled assessment each Wednesday for them to attend and complete their PSA 3 controlled assessment.

Students are to attend DT1 with myself every Wednesday starting on 11th October, 3.20pm-4.50pm until 6th December. This will give us enough time to complete 12 hours of controlled assessment. It will be marked and moderated by the cut-off point on the 15th December. This moderated assessment grade will then be entered as their final grade, which makes up 30% of their final BTEC grade in June 2024.

As these sessions will start and finish after the end of the school day, alternative arrangements for getting home will need to be put in place.

I will be acting solely as an exam moderator during these controlled assessment sessions. This will ensure the students have a calm and positive environment to complete their final PSA.

It is very important that all Year 11 students who have been asked to attend this controlled assessment turn up to these sessions and have a good attendance. Please can you support them by reminding them to attend.

Thank you all in advance for your support with this. If you have any queries please contact me on the number or by email.

Yours faithfully,

Mr M McElroy

Curriculum leader for Design and Technology

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