



# THE BUCKINGHAM SCHOOL

## A SPECIALIST SPORTS COLLEGE

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Headteacher: Mr A McGinnes

November 2019

Dear Parent / Carer

### **YEAR 9 PARENTS EVENING – ONLINE APPOINTMENT BOOKING**

I would like to invite you to attend our Year 9 Parents' Evening on Thursday 21 November 2019. The purpose of this evening is for you to discuss your child's progress with their subject teachers.

You will be able to book your appointments by logging into our online system, ParentMail. If you are not yet registered to use ParentMail, instructions on how to register can be found by visiting our website [www.buckinghamsschool.com](http://www.buckinghamsschool.com) and selecting "News and Events" followed by "Latest News".

Once registered, additional guidance and support can be accessed using the Parents Help Guide, this is accessed by clicking on the orange "Help" button or entering the following address in your web browser: <https://parentmail.co.uk/help/parenthelp/applications/parents-evening-manager/>

Please note that appointments can be made online from Friday 8 November from 16:00 and will close on Wednesday 20 November at 16:00. An email will be generated to you confirming your appointments, once the booking system has closed. Please be aware that Mrs J Dowdall, English Teacher, will not be available on the night, but you can contact her directly on [jdowdall@buckinghamsschool.org](mailto:jdowdall@buckinghamsschool.org).

I hope you will take advantage of this opportunity to support your child in achieving their full potential and look forward to seeing you.

If you do not have access to the internet, please contact Mrs Whitbread on 01280 818923 who will be happy to add appointments on your behalf.

Yours faithfully

Miss Checkley  
Head of Year 9

[ccheckley@buckinghamsschool.org](mailto:ccheckley@buckinghamsschool.org)

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*The Buckingham School is concerned that every student should have the opportunity to attend school activities/obtain equipment, regardless of their financial circumstances. As such, it may be possible to subsidise those students who would otherwise be unable to attend trips/purchase items. Please feel free to write in confidence Mrs K Bones at [kbones@buckinghamsschool.org](mailto:kbones@buckinghamsschool.org), if you wish to seek assistance, or obtain more information about Pupil Premium funding.*

