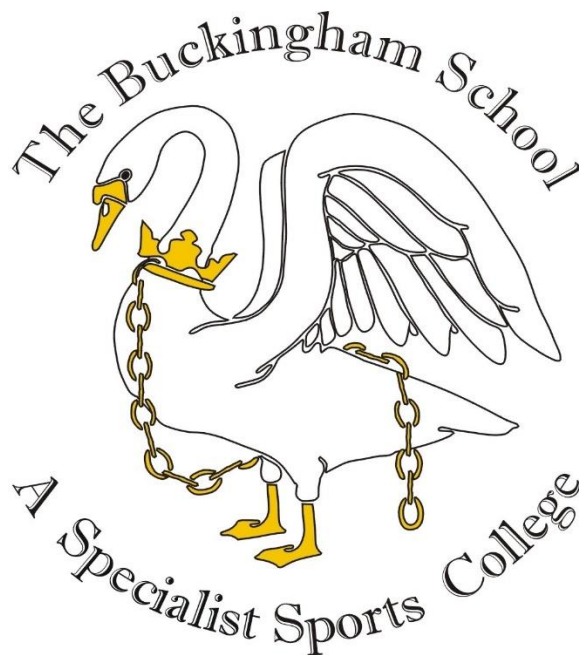


# **HOMEWORK POLICY FOR THE BUCKINGHAM SCHOOL**



<b>NAMED PERSON:</b>	<b>M SIU LEAD PRACTITIONER</b>
<b>ATTACHED COMMITTEE:</b>	<b>ATL</b>
<b>ADOPTED:</b>	<b>MARCH 2013</b>
<b>REVIEWED:</b>	<b>NOVEMBER 2017</b>
<b>REVIEW CYCLE:</b>	<b>2 YEAR</b>
<b>NEXT REVIEW DATE:</b>	<b>NOVEMBER 2019</b>

## Rationale

Homework is an integral part of the school curriculum and focuses on extending and improving the depth in students learning. The usual amount of homework is one piece per subject per week in areas where students have 3 or 4 lessons a week. Other subjects may set homework projects or homework will be set every 2 weeks. Each department has a weekly schedule for how much homework should be set and these can be obtained from the Curriculum Leader. Homework is set and monitored using SMHW for year 8, 9, 10, and 11 students. While homework is set and monitored using Google classroom for year 7, 12, and 13 students.

**Aims / Purpose:** Homework is set to:

- enrich students' classroom learning and to give teachers an additional means to assess the learning of their students
- allow all students to develop their individual capabilities
- develop the practice of independent study, time management, perseverance and self-discipline as well as a love of learning
- provide opportunities for family learning involving parents and other adults
- deepen, extend or consolidate the learning from the classroom

All teachers and learning support assistants must value and instil the importance of homework and plan schemes of work so that homework tasks are included and effectively assessed. It is critical that homework is challenging for students and therefore differentiation of this must be made appropriately.

## Guidelines and Suggested Strategies:

As teachers and learning support assistants, we must ensure that homework is:

- set in accordance with the agreed **Curriculum Homework Schedule**
- planned, meaningful, relevant, engaging and differentiated.
- regular and enhances the classroom learning
- given appropriate time scales for completion
- marked regularly and promptly returned to students
- rewarded
- set via the show my homework website

It is **helpful** if homework:

- is set near the beginning of the lesson so that it does not appear as a “bolt on activity” and so that students have plenty of time to write it down and ask any questions they may have
- is linked to the learning in the lesson and valued by the teaching and support staff
- has clearly identified success criteria
- is marked and assessed within a reasonably prompt period and is returned with identified improvement comments to support further student progress

Finishing off work may be an option for extended projects or coursework pieces but should not be the norm as students who work quickly in lessons are not challenged by this type of homework task.

### **Responsibilities / Monitoring and Evaluation:**

**Subject Teachers** are responsible for:

- setting homework in line with the agreed Curriculum Area schedule and ensuring that the homework is entered into the students’ planners.
- ensuring that Curriculum Area procedures with regard non-completion of homework are followed and that students’ parents and tutors are informed if concerns arise. This also includes rewarding students as per the rewards policy.
- uploading differentiated homework tasks and resources onto the ‘Show my Homework’ website (Year 8, 9, 10, 11) and google classroom (Year 7, 12, 13).

**Curriculum Leaders** are responsible for:

- supporting the teachers in their teams where homework defaulting has been identified
- upholding a clear policy with regards non-completion of homework and providing support for defaulters
- monitoring that all team members are setting homework in line with the agreed schedule
- monitoring the challenge and impact of the homework

**Parents** have a key role to play in supporting their child and ensuring that homework is completed to the highest possible standard. Parents support by:

- monitoring homework set by signing planners each week
- helping and encouraging their child to complete homework to the best of their ability and by the deadline
- liaising with tutors or subject teachers if a query arises to do with homework
- referring to ‘Show my Homework’.

**Students** are responsible for:

- writing their homework down in their planners and asking their teachers or learning support assistants for any further advice / guidance or clarification
- making sure they have a SMH/Google classroom log in and access (dependent on year group)
- completing the homework to the best of their ability
- submitting the homework at the requested time or talking with their teachers if they need an extension
- reflecting upon the feedback received from their subject teachers.

### **Non-completion of Homework – The Sanction Process**

There may be times when homework is not completed and students are not available to offer a reason. Class teachers must use all their skill to work with the students to ensure that homework is completed and on time.

#### **Homework not completed**

1. Re set homework– note in planner by students. Record as **HWK EXT (non completion of homework, extension given) by teacher for missed homework.**

Expectation: student completes homework in the agreed extension for the next day

2. **B3 (Failure to submit HW/ Coursework) given as per Behaviour Policy by class teacher for missed homework–** Contact made with parent, department detention set by class teacher with Curriculum Leader notified.

Expectation: students attends and completes homework during detention

3. **B4 (Missed detention) given as per Behaviour Policy by teacher –** class teacher to record Formal School Detention (1 hour after school held on Tuesday/ Thursday), and to notify parents.

Expectation: students attends and completes homework during detention


Note: The cycle will reset once it has reached the completion of a B4 detention. If a student has again missed homework in the same subject for three times in a term, then it would lead to a Formal School Detention (1 hour after school held on Tuesday/ Thursday).



# HOMEWORK POLICY

Adopted: March 2013  
Reviewed: November 2017  
Review Cycle: 2 Years  
Next Review Date: November 2019

Mr Matthew Watkins  
Chairman  
Governing Body

Signed:  Date: November 2017