



# THE BUCKINGHAM SCHOOL

## A SPECIALIST SPORTS COLLEGE

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Headteacher: Mr A McGinnes

30 October 2018

Dear Parent/Carer

### HISTORY TRIP BERLIN, GERMANY 20-23 DECEMBER 2018

As you are aware, the Year 11 History Berlin trip is coming ever closer and I am sure you have a number of questions regarding the arrangements. To this end, I will be holding a meeting for parents and students on **Tuesday, 13 November 2018 at 6.30 pm in the Jubilee Hall.**

The aim of the meeting is to ensure that you and your child are fully briefed on matters such as the itinerary for the trip, accommodation and a range of other issues that need to be addressed before we depart. There will also be an opportunity to ask questions about any additional concerns you may have.

Please complete the reply slip below and return to me by **Wednesday, 7 November 2018**. If you have an issue you would like to discuss but are unable to attend the meeting, or if you have a concern that needs immediate attention, please contact me at [rbuck@buckinghamschool.org](mailto:rbuck@buckinghamschool.org).

**Passports and European Health Insurance Cards (EHIC) will be collected during the meeting.** If you are unable to attend the meeting, please ensure that your child's passport and EHIC is handed in to Mrs Wilmot in the Main Reception as soon as possible.

In addition, I have made arrangements for students to purchase a hoodie for the trip, if they wish. The purchase of a hoodie is entirely optional, but if you would like to order one for your child the cost will be **£15.50**. Please return the reply slip by **Wednesday, 7 November 2018**, to place your order. **Hoodies will be non-returnable once ordered.** Your child will be able to have an appropriate name of their choice on the back. Payment can be made using [www.parentmail.co.uk](http://www.parentmail.co.uk). Alternatively, cash or a cheque (made payable to The Buckingham School, with your child's name and Hoodie on reverse) can be posted in the trip payments box next. Please ensure that the envelope is clearly labelled with your child's name and 'Berlin trip hoodie payment'.

Yours faithfully

Miss R Buck  
Subject Leader History & Berlin Trip 2018 Party Leader  
[rbuck@buckinghamschool.org](mailto:rbuck@buckinghamschool.org)

*The Buckingham School is concerned that every student should have the opportunity to attend school activities/obtain equipment, regardless of their financial circumstances. As such, it may be possible to subsidise those students who would otherwise be unable to attend trips/purchase items. Please feel free to write in confidence to Mrs S Gallagher or Mrs K Bones at [office@buckinghamschool.org](mailto:office@buckinghamschool.org), if you wish to seek assistance, or obtain more information about Pupil Premium funding.*



**REPLY SLIP**  
**BERLIN TRIP – PLEASE TICK & RETURN TO MISS BUCK**

I/We will be able to attend the meeting for Berlin trip on **Tuesday, 13 November 2018 at 6.30 pm.**

I/We will not be able to attend the meeting for Berlin trip on **Tuesday, 13 November 2018 at 6.30 pm.**

Name of student: \_\_\_\_\_

Parent/Carer signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**BERLIN TRIP 2018 – Hoodie Order Form – Please return to Miss Buck**

Student Name: \_\_\_\_\_

Name on hoodie (in capitals): \_\_\_\_\_

Hoodie size: \_\_\_\_\_

Hoodie colour (please see attached guide): \_\_\_\_\_

**SIZE GUIDE – HOODIES:**

Small Adult – 34/36”

Medium Adult – 38/40”

Large Adult – 42/44”

XL Adult – 46/48”

XXL Adult – 50/52”

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