



THE BUCKINGHAM SCHOOL

A SPECIALIST SPORTS COLLEGE

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19 April 2018

Dear Parent/Carer

HISTORY TRIP BERLIN, GERMANY 20-23 DECEMBER 2018

Thank you for supporting the History trip to Berlin next academic year. I am delighted to confirm your child's place as part of the school party.

The deposits have been paid to our tour operator (*European Study Tours*). This means that the initial £75 deposit is now **non-refundable**. The school makes the booking with the tour operator on behalf of students and it is understood that all conditions of the bookings are as laid down by the tour operator (*European Study Tours*).

It is important that payments should be kept up-to-date, as we are invoiced by *European Study Tours* on a regular basis. Failure to provide payments on time may result in your son/daughter being removed from the trip, unless you have made specific alternative arrangements with myself.

Once again, I would like to take the opportunity to reiterate the Parental Agreement that you have signed, which states that you understand your child's place on this trip is subject to their behaviour, attendance and attitude to learning at school.

I will be contacting you in due course regarding a parent information evening, where we will confirm the itinerary and you will be given more practical information about the trip. In the meantime, please ensure your child has an up-to-date passport and European Health Insurance Card by the beginning of July, as that is when I will need to give your child's details to the airline.

If you have any questions regarding the trip, please do not hesitate to contact me.

Yours faithfully

Miss R Buck
Party Leader & Subject Leader – History
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