



THE BUCKINGHAM SCHOOL

A SPECIALIST SPORTS COLLEGE

London Road

Buckingham

MK18 1AT

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Email: office@buckinghamschool.org

Website: www.buckinghamschool.org

Headteacher: Mr A McGinnes

ASSISTANT CATERING MANAGER

CHEF DE PARTIE

BUCKS PAY RANGE 2

£19,467 to £21,879 FTE (Actual pay £16,510 to £18,555)

37 hours per week, 39 weeks per year, Permanent

FROM ASAP

**Working Hours: 7.00am to 3.00pm Monday to Thursday &
7.00am to 2.30pm Friday**

We are looking for a dynamic, enthusiastic Assistant Catering Manager. The successful candidate will be responsible for assisting with the overall management and operation of the school catering services ensuring a high quality and professional service is provided to pupils, staff and two external primaries, you will also need to ensure that all Health & Safety procedures are adhered to at all times. You will be responsible for all aspects of meal planning and ensuring nutritional standards are met.

You will need to promote the use of and generate income through the catering services on behalf of the school and respond to all associated issues. Whilst offering a catering service to over 1000 students and 130 staff, you will also provide meals for two local primary schools.

You must have;

- A good standard of knowledge and skills in catering work.
- Equivalent to NVQ Level 2 in catering
- Basic food hygiene and safety certificate.
- Knowledge of food hygiene procedures.
- Good communication, team working and staff supervisory skills.

In return we will offer you:

- A professional and supportive team
- A personalised approach to Professional Development
- A role in a school that offers exciting variety and professionalism
- Students with positive attitudes and a willingness to succeed
- A supportive and inclusive staff environment.

Please download the full Job Description from the School's website and send a letter of application along with the completed application form, giving full contact details of two recent, relevant professional referees (one of which is your current Headteacher) to: Mr Andy McGinnes, Headteacher, The Buckingham School, London Road, Buckingham, MK18 1AT or email to aallen@buckinghamschool.org

Closing Date: 9am Tuesday 1st December 2020

Interview Date: TBC

The school is committed to safeguarding and promoting the welfare of students and expects all staff to share this commitment. We are also committed in promoting community cohesion, healthy school and young enterprise.

Success for All through Achievement, Challenge & Enjoyment

