



# THE BUCKINGHAM SCHOOL

## A SPECIALIST SPORTS COLLEGE

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Email: [office@buckinghamschool.org](mailto:office@buckinghamschool.org)

Website: [www.buckinghamschool.org](http://www.buckinghamschool.org)

Headteacher: Mr Andrew McGinnes

## TEACHING ASSISTANTS

30 Hours per week

39 Weeks per year, (includes 5 Inset Days)

Permanent

Bucks Pay Range 1 (£15,840 FTE)

Actual Salary £10,891

REQUIRED FROM SEPTEMBER 2019

The Buckingham School is seeking to appoint two dedicated and enthusiastic Teaching Assistants to join our friendly and supportive team. The successful candidates will be working to support students with special educational needs or disabilities in the classroom mostly, though not exclusively, in English, Maths and Science. We are looking for colleagues who enjoy working with young people, have a flexible and positive approach and enjoy working as part of a team.

We are a thriving school with over 1000 students on roll, ranging from students aged between 11 and 18 years.

Whilst academic achievement lies at the heart of what we do, we never forget the importance of fostering mutual respect and decency amongst our pupils. We believe that all our children have something to offer, and we are driven by a desire to find areas where each of them can excel.

We strive for “**Success for All through Achievement, Challenge and Enjoyment**”. We pride ourselves on our key objectives:

- A vibrant, exciting learning community
- Students develop knowledge, skills and qualities - and the qualifications – needed to thrive in life and work
- Innovation to enhance all learning opportunities
- Student ownership and responsibility
- A supportive and respectful environment
- An inclusive and proud school community
- Strong parent engagement and bond

### How Will You.....

#### Support the Student

- To develop an understanding of the specific needs of pupils to be supported
- To develop a knowledge of a range of learning support needs relevant to the school and pupils
- To aid the pupil/s to learn as effectively as possible both in group situations and individually, inside and outside of the classroom.
- To establish a supportive relationship with the pupil/s concerned
- To establish acceptance and inclusion of the pupil/s in the classroom
- To manage pupil/s as advised by the SEND Manager and Class Teacher
- To use methods of promoting / reinforcing the pupil/s self esteem
- To ensure the safety of the pupil/s while in your care
- To carry out any specific duties as outlined in the pupil/s Individual Educational Plan [IEP]

## **Support the SEND Manager and Class Teacher**

- To assist the SEND Manager to develop a suitable programme of support and then carry out the programme, within the classroom or in a withdrawal situation.
- To maintain the SEN team's system of recording and monitoring of pupils' progress.
- To provide feedback about pupils' difficulties and/or progress to the SEND Manager and Class Teacher.
- To write reports about the pupil/s' progress as requested by the SEND Manager.
- To participate in the evaluation of the support programme, with the SEND Manager and Class Teacher.
- To help adapt/find differentiated materials to enable pupil/s to access the class curriculum.
- To report any problems about arrangements or any incidents to the SEND Manager or, if unavailable, to the Class Teacher.

## **Support the School**

- Where appropriate, to foster links between home and school
- To liaise, advise and consult with other members of the SEN Team
- To contribute to Annual Review meetings, as appropriate
- To participate in relevant professional development
- To be aware of / follow school policies and procedures
- To maintain confidentiality about home-school / pupil-teacher/ school work matters
- To complete any other task as directed by the Headteacher.

Please download a vacancy pack from the school's website [www.buckinghamschool.org](http://www.buckinghamschool.org). Your letter of application and completed application form should be addressed to Mr A McGinnes, Headteacher and sent to [aallen@buckinghamschool.org](mailto:aallen@buckinghamschool.org).

**Closing Date:** 12pm Monday 2<sup>nd</sup> September 2019

**Interview Date:** TBC

*The school is committed to safeguarding and promoting the welfare of students and expects all staff to share this commitment. We are also committed in promoting community cohesion, healthy school and young enterprise.*



