



THE BUCKINGHAM SCHOOL

A SPECIALIST SPORTS COLLEGE

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Headteacher: Mr A McGinnes

30 September 2020

Dear Parent / Carer

Meet the Tutor Evening

We would like to invite you to our Meet the Tutor evening, taking place on Thursday, 8th October 2020, 16:00 – 19:00.

In order to comply with the Government guidelines around Covid-19, we have made alternative arrangements this academic year to replace our face-to-face Meet the Tutor and Parent Evenings.

We have linked up with SchoolCloud - <https://buckinghamschool.schoolcloud.co.uk/> to use their Parents Evening system, which allows parents/carers to video conference with their children's teachers from a smartphone, computer or tablet. No additional software is required; just internet access.

You will shortly receive an email, looking something like the one below, from SchoolCloud, inviting you to make an appointment with your child's form tutor.

Reminder to Book Appointments

Please remember to book appointments for Jonathan online.

Please remember to book your appointment for Parents Evening today by 5pm.

[Click here to login and book appointments](https://buckinghamschool.schoolcloud.co.uk/)

This email was sent by [Parents Evening System](#).

Powered by  Parents Evening System

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Click on the link in the email message. You will be asked to enter your child's date of birth to log in.

Should you not receive an email, you can log in by clicking on this link:

<https://buckinghamschool.schoolcloud.co.uk/> and then enter your full name and child's details.

A Parent Guide has been included with this letter to support you in making your appointments.

The Buckingham School is concerned that every student should have the opportunity to attend school activities/obtain equipment, regardless of their financial circumstances. As such, it may be possible to subsidise those students who would otherwise be unable to attend trips/purchase items. Please feel free to write in confidence to Mrs K Bones at kbones@buckinghamschool.org, if you wish to seek assistance, or obtain more information about Pupil Premium funding.



In order to attend your appointment, an email will be sent a few minutes beforehand. Simply click on the link contained within to login and begin the call. When the call begins, please ensure your camera and microphone are both on.

This page has some further advice on the process:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Appointments will be available for booking from 6pm, on Thursday, 1st October 2020. You will be sent a confirmation of booking email as well as a reminder email the day before your appointment.

When booking your appointment, you may also be invited to make an additional appointment with a member of the wider Sixth Form team.

Each appointment on the platform will be 5 minutes long. There is a timer on the parent and teacher screens to inform both parties of the time remaining for the appointment. Once the time expires the screen will go blank and your meeting will come to an end. For future Parent's Evenings, if you have further appointments, you would then be placed in a virtual waiting room with a countdown until your next appointment and your screen will become live at the appointment time.

As appointments are only 5 minutes long, we will follow a clear protocol in all conversations. If any issues need to be discussed that will require longer, please make arrangements with the form tutor to continue your discussion after the evening or at another time.

To welcome you to this exciting event, our Headteacher, Mr Andrew McGinnes, has pre-recorded a welcome, which will be available to view from Thursday, 8th October. To access this, please click on this web link: [Headteacher's Welcome](#).

We hope you find this new system helpful and an appropriate measure for the current situation. Should you have any difficulties making your appointments, please contact Mrs Brearley, at cbrearley@buckinghamsschool.org, or call 01280 818680.

Yours faithfully

Mrs S Pykett
Assistant Headteacher
Director of Sixth Form
spykett@buckinghamsschool.org

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