



THE BUCKINGHAM SCHOOL

A SPECIALIST SPORTS COLLEGE

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02 July 2021

Dear Parent / Carer

PROCEDURES FOR RESULTS DAYS 2021

Results days this year are as follows:

A level / BTEC level 3: Tuesday 10th August
GCSE / BTEC level 1/2 and Tech Awards: Thursday 12th August

Students will be able to come into school to collect their results between 9am – 11am. They must be collected by the student in person, unless they nominate someone to collect them on their behalf. Authorisation for this must be emailed to exams@buckinghamschool.org by Friday 16th July 2021. Unfortunately, due to GDPR, we cannot accept authorisation from parents or carers; authorisation must come directly from the student. Results can also be emailed to the student if they are unable to come into school on the day. Again, requests for this must be emailed by the student to the Exams Office email address before the end of term.

Staff will be on hand during both results days to support students and answer any questions that they may have.

In addition to their results, students will also be given information regarding this year's appeals process. As a result of the way in which grades have been awarded this year, the appeals process is somewhat different to previous years (see below for more details).

RESULT APPEALS – AUGUST 2021

If students feel that an error has been made in determining their grade, they will have the right to appeal.

There are two stages to the Summer 2021 appeals process:

Stage 1: Centre Review

The first stage of the process is referred to as a Centre Review. If you do not consider that you have been issued with the correct grade, you can ask us to check if an administrative or procedural error has occurred. (Our Centre Policy outlines the procedures that we have followed in determining student TAGs.) If we find that an error has occurred, we will be able to submit a request to the awarding organisation to correct the error and amend the grade without the need to make an appeal to the awarding organisation.

Stage 2: Appeal to the Awarding Organisation

The second stage of the process is referred to as an appeal to the awarding organisation (submitted by the centre on your behalf) and can only occur once a Centre Review has been completed. An appeal can be submitted if you consider that the we did not follow our procedure properly (as

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outlined in the Centre Policy), the awarding organisation has made an administrative error, or you consider the grade awarded was an unreasonable exercise of academic judgement.

Please note, that at both stages of the appeals process, grades could go down, up or stay the same.

If students have a place at University that is dependent on an appeal, they should tell the University that they are hoping to go to so they can decide how to handle your offer. Students should also tell us so that we can ask the exam board to prioritise the appeal.

The timelines for priority and non-priority appeals will be as follows:

10 August to 7 September: priority appeals window
10 August to 16 August: student requests Centre review
10 August to 20 August: Centre conducts Centre review
11 August to 23 August: Centre submits appeal to Exam Board

10 August to end October: majority of non-priority appeals take place
10 August to 3 September: student requests Centre review
10 August to 10 September: Centre conducts Centre review
11 August to 17 September: Centre submits appeal to Exam Board

In addition to the appeals process this year, Ofqual has confirmed that they will be offering a full Autumn series of exams for both GCSE and A level. This will give any students, who didn't achieve the grade that they wished for, the opportunity to sit an exam in their chosen subject. A-Level exams will run from 4th October 2021 to 22nd October 2021 and GCSEs from 15th November 2021 to 1st December 2021. Forms will be included within the students' results envelopes and should be returned to school as soon as possible after results day so that we can meet the necessary deadlines for making entries.

Finally, we will be offering an 'Open House' on Friday 13th August between 10am and 1pm in the Jubilee Hall. This is open to all students and is a drop in service that the Sixth Form Team offers to students who need post-exam results advice. We can advise on applications to Universities, Colleges or Apprenticeship Schemes, including our own Sixth Form. We can also offer advice to students who have applied to our own Sixth Form and may now want to switch subjects as a result of their grades.

If you have any queries regarding any aspect of Results Days, the appeals process or the Autumn series, please don't hesitate to contact us and we will do our best to help.

Yours faithfully

Mrs S Mills
Exams Officer
exams@buckinghamschool.org

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