



THE BUCKINGHAM SCHOOL

A SPECIALIST SPORTS COLLEGE

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Headteacher: Mr A McGinnes

13 June 2019

Dear Students,

Completion of Year 13

Congratulations on the successful completion of your Buckingham School journey. We would like to take this opportunity to thank you for being part of our School and wish you every success in your next adventure.

Before leaving, please can you ensure that you have filled out a Leavers Card for resources and have this signed by your teachers. Please note that there is an additional space on the card for you to inform us of what you are going on to now that you have finished the Sixth Form. We have a responsibility to document the progression of our students, not only during their time with us, but in the three years following their leaving. As a result, this information with regards to your destination is of great importance to us so we would be most grateful if you could complete it in as much detail as possible. It would also greatly assist us if you could include a contact email address which is likely to remain in use by you for the next three years. Please hand this card to either your Form Tutor or Mrs Hubner.

The information that you give us will be stored on the School's network and will only be used for the purpose of making contact with you over the next three years to find out if you are still at the same university, on the same course, completing the same apprenticeship, or in the same job which you informed us of as you are leaving. Please see our website www.buckinghamschool.org for details of our Privacy Notice, which gives further details of how we use your information. Finally, could I also ask you to hand in your lanyard, together with your access card, at Main Reception as you leave us for the final time.

All that remains is for me to thank you most sincerely for being part of The Buckingham School and to wish you well for the future.

Yours faithfully,

Mrs Gibson-Smith
Head of Sixth Form

The Buckingham School is concerned that every student should have the opportunity to attend school activities/obtain equipment, regardless of their financial circumstances. As such, it may be possible to subsidise those students who would otherwise be unable to attend trips/purchase items. Please feel free to write in confidence to Mrs S Gallagher or Mrs K Bones at office@buckinghamschool.org, if you wish to seek assistance, or obtain more information about Pupil Premium funding.

