



# THE BUCKINGHAM SCHOOL

## A SPECIALIST SPORTS COLLEGE

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Headteacher: Mr A McGinnes

17 December 2019

Dear Parent / Carer

### **YEAR 10 PARENTS EVENING – ONLINE APPOINTMENT BOOKING**

I would like to invite you to attend our Year 10 Parents' Evening on Thursday 9 January 2020. The purpose of this evening is for you to discuss your child's progress with their subject teachers.

The school uses ParentMail, which includes an online Parents Evening appointment booking system. In order to book these appointments you are required to register. Should you require any instructions on how to register please visit our website [www.buckinghamschool.org](http://www.buckinghamschool.org) selecting "News and Events" followed by the ParentMail App webpage.

Once registered, additional guidance and support is available within ParentMail using the Parents Help Guide. This is accessed by clicking on the orange "Help" button or entering the following address in your web browser:

<https://parentmail.co.uk/help/parenthelp/applications/parents-evening-manager/>

Please note that Parents Evening appointments can be made online from Thursday 19 December from 4pm, and will close on Wednesday 8 January at 4pm. An email will be generated to you confirming your appointments, once the booking system has closed.

I hope you will take advantage of this opportunity to support your child in achieving their full potential.

I look forward to seeing you on Thursday 9 January 2020.

Yours faithfully

Mr A Minns  
Head of Year 10  
Email: [aminns@buckinghamschool.org](mailto:aminns@buckinghamschool.org)

*The Buckingham School is concerned that every student should have the opportunity to attend school activities/obtain equipment, regardless of their financial circumstances. As such, it may be possible to subsidise those students who would otherwise be unable to attend trips/purchase items. Please feel free to write in confidence to Mrs K Bones at [kbones@buckinghamschool.org](mailto:kbones@buckinghamschool.org), if you wish to seek assistance, or obtain more information about Pupil Premium funding.*

