



**THE BUCKINGHAM SCHOOL
A SPECIALIST SPORTS COLLEGE**

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Headteacher: Angela Wells

Friday 4th November 2016

Dear Parents & Carers,

The governing body is responsible for both the conduct of the school and for promoting high standards. The governing body carries out its role by setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving its vision.

It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance. The governing body of our school is made up of parent governors, staff governors, a local authority governor, co-opted governors and an associate governor.

Two vacancies have arisen for parent governors on our governing body. The governing body is asking you to nominate someone with parental responsibility for a child at the school. If it receives more than two nominations, then a ballot will be held (Nomination Forms and further details are attached). Parent governors are not elected to represent their stakeholder group, but are elected in order to contribute to the work of the governing body in ensuring high standards of achievement for all children and young people in the school, contributing to strategic discussion, holding senior leaders to account by monitoring school performance and ensuring money is well spent.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors do not need to be an expert in the field of education. You need the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information, and the willingness to get involved.

All governors are expected to be able to read straightforward budget reports and data on school standards. The skills you have can be very useful to the governing body.

Our governing body expects governors to:

- attend one termly meeting of the full governing body
- sit on up to two committees and attend the meetings which are usually two a term
- visit the school formally for monitoring purposes at least twice a year
- commit to attend training courses and perform additional research as required
- commit on average 20-30 hours per term

All committee meetings are on a Monday evening at 5:30pm, and can last up to 2 hours. In return, our governing body commits to:

- provide you with a structured induction
- provide access to quality training via Buckingham Learning Trust
- provide you with an experienced governor as a 'buddy'
- provide an opportunity for feedback on a bi-annual basis

We look forward to hearing from you.

Regards

Mr. Matthew Watkins

Chair of Governors

The Buckingham School